

**INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS  
LOCAL UNION 69  
Grievance Form and Record Proceeding**

Company \_\_\_\_\_ Location \_\_\_\_\_

Grievance No. \_\_\_\_\_ Supervisor \_\_\_\_\_

1. Oral Grievance presented to immediate supervisor (date) \_\_\_\_\_

Name of grievant \_\_\_\_\_ Classification \_\_\_\_\_

Supervisor's response \_\_\_\_\_ Date \_\_\_\_\_

2. Specify which Article(s) and Section(s) are being violated \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requested settlement \_\_\_\_\_

Employee Signature \_\_\_\_\_ Union Rep Signature \_\_\_\_\_

Date and method grievance presented to Manager \_\_\_\_\_

Meeting Date \_\_\_\_\_

Manager's response \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

3. Union's response: Proceed to 3<sup>rd</sup> step  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

Date and method grievance presented to Director \_\_\_\_\_

Date of meeting with Director \_\_\_\_\_

Director's response \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

4. Union's response: Proceed to 4<sup>th</sup> step  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

Date and method grievance presented to Vice President \_\_\_\_\_

Date of meeting with Vice President \_\_\_\_\_

Vice President's response \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

5. Arbitrate \_\_\_\_\_ Date notified AAA \_\_\_\_\_

Date notified Company's Labor Relation Department \_\_\_\_\_

\*When a grievance is not pursued it is done without prejudice and precedence.